

Risk management plan

Health and Safety Directorate

Name of workplace: Public School	Name of workplace manager: Cindy Picton
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Risk assessment focus: Snake management and response planning.

Location/activity	Hazard identification type/ Causes	Current Controls	Risk Matrix Score	Elimination or Control Measures	Who	When
Venomous Snakes incl. Brown Snakes may breed / live around / under school buildings.	<p>Students chase a lost ball into bushes or under building.</p> <p>Snakes come out of the garden intermittently onto concrete surrounds onto paths, play areas.</p>	<ul style="list-style-type: none"> - Staff remove students from the area. - Lockdown if necessary, until snake leaves the area. - Keep doors to sheds and classrooms closed. - Educate students and staff about snake safety. 		<p>a). Eliminate Hazard: Not practicable.</p> <p>b). Substitute: Not applicable.</p> <p>c). Engineering: Reduce Habitat:</p> <ul style="list-style-type: none"> ➤ P&C Working Bee/ GA clear garden overgrowth. ➤ Keep grassed areas mown short; reduce habitat. ➤ Limit gardens and shrubs and promote use of shade trees. ➤ Eradicate food source e.g. rats and mice in the area, chickens, bird houses, pet food in bowls etc. ➤ Remove transition areas / rock-walls where holes and overhangs provide habitat for snakes / vermin. ➤ Negotiate with farming neighbour / council (as appropriate) to reduce heavy growth close to school boundaries. <p>d). Administrative:</p> <p>i). Deterrents:</p> <ul style="list-style-type: none"> ➤ Australia Zoo advise battery-operated deterrents tend not to be useful, but spraying Clove Oil ("Shoo") around your buildings / perimeter can be a deterrent. 		

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				<p><i>ii). Education:</i></p> <ul style="list-style-type: none"> ➤ Educate staff in snakebite management in lead-up to snake season (warmer months). ➤ Display emergency numbers and snakebite management procedures, snake identification chart at key points (phones / staffroom etc). ➤ Educate students and workers about preferred response for snake sightings in the grounds / about snake behaviour: <ul style="list-style-type: none"> ○ Back slowly away keeping an eye on the snake. ○ When clear, turn and walk quickly to nearest staff member and inform them. ○ Do not draw attention to the snake unless other children are in close proximity. ○ Staff member to clear the area quickly and calmly. ➤ Use Lockdown procedure if snake remains in vicinity of paths / playground... but adult watch where snake goes (where safe to do so). <ul style="list-style-type: none"> ○ Do not stop to pack up equipment. ➤ Ensure First Aid Officer is up to date with care of patient in the event of snake bite, and that certificate is current. ➤ Review snake bite kit for currency of equipment in lead-up to snake season. ➤ Erect warning signage during summer. ➤ Direct students not to chase balls into gardens. Check whether some areas in your school are "Out of Bounds". <p><i>e) Protective:</i></p> <ul style="list-style-type: none"> ➤ Install barrier weathertex or grating to block student access under buildings / lost balls. ➤ Ensure GA wears appropriate footwear / long trousers. ➤ Isolate "risky areas" of school grounds from access during summer months. <p>Review snake bite kit for currency of equipment in lead-up to snake season.</p>		
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	Snake-Bite.	<ul style="list-style-type: none"> - Don't panic - Administer first Aid and Call 000. 		<ul style="list-style-type: none"> ➤ Remove students and staff to safe site. ➤ Ring 000. ➤ Apply a pressure bandage immediately. ➤ Immobilise limb. DO NOT ELEVATE LIMB. ➤ Keep patient still until medical help arrives. ➤ Call parents / emergency contacts. ➤ Do not attempt to catch / kill the snake. ➤ Determine safe access and safe passage for emergency vehicles / personnel. ➤ Transport to hospital ➤ Advise Principal / Director / H&S Hotline. ➤ Complete accident paperwork. ➤ Debrief students and staff as appropriate. ➤ Engage School Psychologist as appropriate. 		
<p>Relevant additional information reviewed and attached: Yes: posters</p> <p>Plan prepared by: Cindy Picton Position: Principal</p> <p>Prepared in consultation with: Alexis Malcolm – WHSC.</p>				<p>Date: ____14.09.2017____</p> <p>Communicated to: Staff and students (as applicable).... on:</p>		

Monitor and Review: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

*Note assessments of risk vary with the particular circumstances (eg. nature of the workplace, student group)